

# CONTRACT APPROVAL FORM

(Contract Management Use only)

**CONTRACT TRACKING NO.**  
**CM2547-A1**

## CONTRACTOR INFORMATION

Name: Yulee Volunteer Fire Department

Address: 86048 Goodbread Road, Yulee, FL 32097 / (Mailing) PO Box 727 Yulee, FL 32041

City State Zip

Contractor's Administrator Name: Daniel J. Lightsey Title: Chief

Tel#: \_\_\_\_\_ Fax: \_\_\_\_\_ Email: \_\_\_\_\_

## CONTRACT INFORMATION

Contract Name: Vehicle Lease Agreement for the Yulee VFD Contract Value: \$1.00

Brief Description: Amendment #1 to Vehicle Lease Agreement for the Yulee Volunteer Fire Department to remove two vehicles from the agreement. 2000 GMC C-8500 and 1994 Ford L-9000

Contract Dates : From: 6/30/18 to: 6/30/19 Status:  New  Renew  Amend#  WA/Task Order

How Procured:  Sole Source  Single Source  ITB  RFP  RFQ  Coop.  Other

### If Processing an Amendment:

Contract #: CM2547 Increase Amount of Existing Contract: None

New Contract Dates: 6/30/18 to 6/30/19 TOTAL OR AMENDMENT AMOUNT: None

### APPROVALS PURSUANT TO NASSAU COUNTY PURCHASING POLICY, SECTION 6

1.	<u>[Signature]</u> Department Head Signature	<u>2-21-19</u> Date	<u>Fire Rescue</u> Submitting Department
2.	<u>[Signature]</u> Contract Management	<u>2-21-19</u> Date	<u>04224522-544000</u> Funding Source/Acct #
3.	<u>[Signature]</u> Office of Management & Budget	 Date	
4.	<u>[Signature]</u> County Attorney (approved as to form only)	<u>2/6/19</u> Date	

*ms 2/21/19*

Comments: \_\_\_\_\_

RCVD OMB  
19 FEB 25 PM 12:24

### COUNTY MANAGER - FINAL SIGNATURE APPROVAL

[Signature] 3/6/19  
Michael Mullin Date

### RETURN ORIGINAL(S) TO CONTRACT MANAGEMENT FOR DISTRIBUTION AS FOLLOWS:

Original: Clerk's Services; Contractor (original or certified copy)

Copy: Department  
Office of Management & Budget  
Contract Management  
Clerk Finance

**AMENDMENT NO. 1 TO THE  
VEHICLE LEASE AGREEMENT**

THIS AMENDMENT entered into this 6th day of March, 2018<sup>9</sup> by and between the **BOARD OF COUNTY COMMISSIONERS OF NASSAU COUNTY, FLORIDA**, a political subdivision of the State of Florida, (hereinafter referred to as "Lessee") and **Yulee Volunteer Fire Department**, whose physical address is located at 86048 Goodbread Road, Yulee, FL 32097 and mailing address is PO Box 727, Yulee, FL 32041 (hereinafter referred to as "Lessor").

**WHEREAS**, the parties entered into an Agreement dated July 17, 2018 for the lease of three (3) vehicles owned by the Lessor, attached hereto as Exhibit "A"; and

**WHEREAS**, the Lessee would like to remove two (2) of the leased vehicles from the Agreement due to reasons specified in the memorandum attached hereto as Exhibit "B"; and

**WHEREAS**, the parties desire to amend said Agreement.

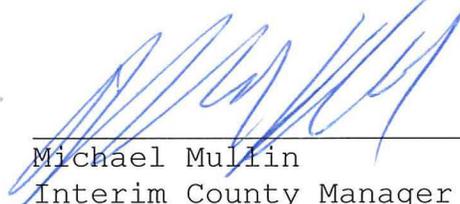
**NOW, THEREFORE, FOR AND IN CONSIDERATION** of the mutual covenants and agreements herein contained, the parties hereto agree as follows:

1. Remove the following vehicles from the Agreement:

Vehicle	Description
2	VIN: 1GDP7H1C5YJ507933 Year/Model: 2000 GMC C-8500
3	VIN: 1FDZY90L1RVA11230 Year/Model: 1994 FORD L-9000

2. All other provisions of said Agreement not in conflict with this Amendment shall remain in full force and effect.

BOARD OF COUNTY COMMISSIONERS  
NASSAU COUNTY, FLORIDA



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Michael Mullin  
Interim County Manager

**Yulee Volunteer Fire Department**

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By: *D. J. Lytle* #310  
Its: *Chief/President*

Exhibit "A"

Yulee Volunteer Fire Department  
Vehicle Lease Agreement (CM2547)

Vehicle 1: VIN: 1FDXF47F9XEE76903  
Year: 1999 Ford F-450

Vehicle 2: VIN: 1GDP7H1C5YJ507933  
Year: 2000 GMC C-8500

Vehicle 3: VIN: 1FDZY90L1RVA11230  
Year: 1994 Ford L-9000

Exhibit "B"



BOARD OF COUNTY COMMISSIONERS  
NASSAU COUNTY FIRE RESCUE  
*Brady Rigdon, Fire Chief*  
*Billy G. Roland, Assistant Fire Chief*  
96160 Nassau Place, Yulee, Florida 32097  
(904) 530-6600 or (855) 305-3905  
Fax (904) 321-5748



MEMORANDUM

TO: Grayson Hagins, ~~OMB~~ *contracts management*  
FROM: Billy G. Roland, Assistant Fire Chief *BAR*  
DATE: November 2, 2018  
SUBJECT: Yulee VFD Vehicle Lease Agreement

The Nassau County Board of County Commissioners currently leases three vehicles from the Yulee Volunteer Fire Department:

- Vehicle 1: VIN: 1FDXF47F9XEE76903  
YEAR: 1999 FORD F-450
- Vehicle 2: VIN: 1GDP7H1C5YJ507933  
YEAR: 2000 GMC C-8500
- Vehicle 3: VIN: 1FDZY90L1RVA11230  
YEAR: 1994 FORD L-9000

Vehicle 1 has been inspected and evaluated by Fire Rescue Fleet Services, LLC (formerly Oil Change Services, Inc.) and has been determined to be an asset to Nassau County Fire Rescue and the Nassau County Board of County Commissioners.

Vehicle 2 was involved in a collision and has been declared a total loss. It should be removed from the contract.

Vehicle 3 was inspected and evaluated by Fire Rescue Fleet Services, LLC (formerly Oil Change Services, Inc.) and has been determined to be unsafe to operate. Due to its age and the extent of the repairs required, it is the recommendation of Nassau County Fire Rescue that Vehicle 3 be removed from the contract.